## Reimbursement Request Form

# **CASH** FOR YOUR STAMPS

#### INSTRUCTIONS

Please complete this form, including the total list of your stamps. Indicate the type, description and quantity of the stamps. Please PRINT and SIGN the form. Keep a copy for your records. Certified Mail Delivery is encouraged.

Once completed, mail the form and stamps to: CFS INC P.O. 687 Walnut, CA 91788

CFS Inc P.O. Box 687 Walnut, CA 91788 Tel: (323) 418-2654 sales@cash4urstamps.com



Contact Information DATE:\_\_\_\_ 1. Name: First 3. Phone: \_\_(\_\_\_)\_\_\_\_

4. Address:		
City:	State:	Zip:
5. Email:	6. Website:	

#### Reimbursement Method

7. Please Check a Box to Select Payment Option. Leaving this unselected will delay payment.				
☐ Bank Check (no fees)		Bank Transfer (fees apply) †		
		† Applicable bank fees will be reduced from the total payment amount.		
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#### Stamps Information

8.

\*Form Required for Reimbursements for \$500 or more.

TYPE	DESCRIPTION (Ex. Forever Stamps, Flags, Christmas, etc)	QUANTITY	Internal

### Source of Stamps

9. Please Check a Box to Select Source of Your Stamps*	☐ Closed Business ☐ Excess from Event
☐ Other: Please Explain	
SIGNATURE:	Date:

Please Print, Physically Sign & Mail Your Stamps with this Form. That Easy!